

Minutes  
Board of Supervisors  
Work Session  
June 7, 2016

Members Present: Johnny Woodward, Chairman At-Large  
D. Keith Guzy, Jr., District 1  
David Wiatrowski, District 2  
Mark Stroupe, District 3  
Larry Foltz, District 4  
Dorothy F. Pendley, District 5

Staff Present: Amity Moler, County Administrator  
Regina Miller, Assistant to the County Administrator  
Nathan Miller, County Attorney

**Call to Order:**

Chairman Johnny Woodward called to order the work session of the Page County Board of Supervisors on June 7, 2016 at 6:00 p.m. in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray.

**Discussion of Fund Balance/Collections:**

Penny Gray, Treasurer, said June ended with \$5,800,000 in the bank. She said that it is a good idea to get a revenue anticipation note. She said she has an issue with borrowing money against money that is anticipated to come in. Because the funding has not been received for the landfill project as anticipated, it has contributed to the lack of revenue. Mrs. Moler added that the VACO loan for the reimbursement for the landfill project has been approved and is scheduled to tentatively close on August 1, 2016. Mrs. Gray continued to say a debt service payment of \$3.5 million is due in July. She explained that the beginning of the fiscal year started with over \$9 million; \$2 million was used to balance the current budget. She felt that there would be enough to make the debt service payment. She indicated that the new fiscal year beginning on July 1, 2016 will start with \$3 million less than last year. Mrs. Moler mentioned that letters have been sent to banks on the RFP for a tax revenue anticipation note.

Chairman Woodward asked Mrs. Gray if the \$300,000 certificate of deposit (CD) should be cashed in. Mrs. Gray said she would like to wait and see what tax payments are received in the mail over the next several days before she cashes in the CD. Mrs. Moler reminded that the possibility was discussed about not making the debt service payment in one lump sum, but rather with monthly payments. She was told by the School Finance Director who said the debt service does not have to be paid in one payment, but could be paid monthly, but it would make the interest higher. Mrs. Gray suggested that the Board look at refinancing the school debt for a lower interest rate.

**Recess:** The Board took a brief recess at 6:39 p.m.

**Reconvene:** Chairman Woodward reconvened the meeting at 7:03 p.m. in the Board of Supervisors Room. This was followed by the *Pledge of Allegiance* and the Invocation was given by Reverend Painter.

**Public Hearing on the Secondary Six Year Road Plan:**

Chairman Woodward opened the public hearing on the Secondary Six Year Road Plan at 7:07 p.m.

Don Komara, VDOT Residency Administrator, updated the Board on projects in the County. The Route 340 Cub Run Bridge replacement is going to start by the end of the summer and it will be completed by the end of September 2017. Three roads in the County have had the surface overlaid. They are State Route 618 Dovel Hollow, State Route 619 Lucas Hollow, and State Route 667 Dry Run. He said Rocky Branch Road has been surface treated. State Route 602 in the tunnel in the Town of Shenandoah will have the sidewalk repaired. He noted that they are still under design on the turn lane on Route 340 at Collins Avenue. Primary mowing along the roads has been completed and they are starting on the secondary mowing.

Mr. Komara then reviewed the secondary six year plan. He said that the plan is mostly unpaved road projects. The paved roads are handled under the HB2 process, which is a program that competes with secondary or primary improvements across the state. There are five criteria's they consider in rural areas and six in urban areas. Applications for the HB2 projects need to be submitted by the first part of August. The roads on the current secondary six year plan include: Aylor Grubbs Avenue, Serenity Ridge Road, Peach Orchard Road, and South Page Valley Road. Countywide items included in the plan are traffic studies, seeding grass and engineering.

**Public Comments:**

Lynwood Williams said he would like to see State Route 696, Printz Mill Road, back on the six year plan. In March of 2000, the landowners signed over their portion for the project. VDOT ensured it would be on the plan but the project was dropped due to budget constraints.

Katie Montgomery commented on Fox Hollow Road and said the conditions are horrible. She indicated that landowners have asked repeatedly for it to be put on the six year plan for guardrails to be installed on the road. Permission from the landowner for a turnaround for the bus has been obtained. She again requested VDOT to put on the six year plan for the safety of the children.

Tony Faverio said Shipwreck Farms is a subdivision developed in the 1970's, and for the last 40 years the homeowners have been able to maintain the roads at an adequate level. He then requested services for snow removal and said the homeowners are willing to pay a reasonable fee to have VDOT remove snow.

Mike Uram reviewed the Town of Stanley's request for improvements as follows: State Route 638 (Aylor Grubbs Avenue), US Highway 340 Business, State Route 622 (Park Road) and State Route 689 (Chapel Road).

With no further comments from the public, Chairman Woodward closed the public hearing at 7:38 p.m.

Mr. Komara addressed all of the comments made during the hearing. Regarding Printz Mill Road, he said he can review the road and get an estimate on what paving would cost. Chairman Woodward said he would like to see this road added to the plan. Supervisor Guzy then asked if there is a short term fix for Fox Hollow Road for safety. Mr. Komara said that for the guardrail to function it has to have an area to deflect and it cannot be placed directly on the edge of the road. He said the trees on the road provide somewhat of a barrier to keep vehicles from going into the creek on that road. He said he will evaluate it and see how far the \$6,300 budgeted for seeding will go towards installing guardrails instead. He said he will get an estimate for guardrails on Fox Hollow Road.

Chairman Woodward said in Dovel Hollow the road has been repaved and there is one spot where plastic warning posts were used because of the slope of the side of the road. He asked if there is anything else that can be used instead of the plastic poles. Mr. Komara said he will look at that also. Chairman Woodward also said that the Lucas Hollow Road has just been improved and the citizens wanted to know if the ditches could be cleaned out.

Supervisor Guzy said that the public boat landing on Island Ford Road is not passable by two cars and that needed to be looked at. He mentioned that it is dangerous, especially on holidays.

Supervisor Stroupe said he lives on a dirt road and the dust is a concern. He asked if calcium chloride can be put down on the road to control dust. Mr. Komara said it is an accepted material to suppress dust.

Regarding the Shipwreck Farms request, Mr. Komara said that the Code of Virginia states that VDOT maintain roads that are in their system and Shipwreck Farms is not in the system. He said he will work with the homeowners to find possible contractors that can help them. He stated that VDOT will respond in an emergency, but they may not get there as fast as EMS but they can be called.

Chairman Woodward said the Board would put together a letter with all the projects talked about at this meeting and present it to Mr. Komara for review.

**Motion:** Supervisor Stroupe moved to adopt the six year plan, as presented by VDOT. Supervisor Pendley seconded and the motion passed by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

**Review of Special Entertainment Permits:**

**Doah Fest:**

Stephanie Lillard, Director of Community & Economic Development, reviewed the special entertainment permit for the Doah Fest. She said that it is an annual event and both the Health Department and Sherriff's Office has approved it and staff recommends approval. Jeff Hensley, EMS Coordinator, will be inspecting the grounds prior to the event and private security has been hired.

**Motion:** Supervisor Guzy moved that the Page County Board of Supervisors approve the Special Entertainment Permit application for the Mean Uncle Productions for their Doah Fest to be held on July 15<sup>th</sup> through July 18<sup>th</sup>. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None.

**Shensara:**

Mrs. Lillard then reviewed the special entertainment application for the Shensara event. She said all of the planning details are the same as the Doah Fest, and both the Health and Sherriff's Office have approved and staff recommends approval of this special entertainment permit.

**Motion:** Supervisor Guzy moved that the Board of Supervisors approve the Special Entertainment Permit application for the Mean Uncle Productions for their Shensara event during July 29<sup>th</sup> through July 31<sup>st</sup>. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None.

**TOT Funding Decisions:**

Chairman Woodward reminded the Board that the allocation of the TOT funds must adhere to the Code of Virginia.

Mrs. Moler reviewed that \$35,770 is used to fund half of the salary and benefits for the Director of Community & Economic Development. Also 2% of the revenue automatically goes to the General Fund and the remaining must be spent on tourism related activities.

The Board then reviewed each of the requests for TOT funding as follows:

- ED & Tourism Coordinator – \$35,770
- 2% TOT to General Fund - \$280,000
- Aritsan's Trail - \$5,000
- Chamber of Commerce - \$275,000
- Fields of Gold - \$2,500
- PALS - \$5,000
- VFW Bluegrass Festival - \$5,000
- Trackside Theater - \$2,500
- Luray Triathlon - \$10,000

- Swim Fest at Luray - \$2,000
- Shriner's Bluegrass Festival - \$5,000
- Stanley Homecoming - \$10,000
- Shenandoah Heritage/Memorial Day - \$10,000
- Youth Trout Derby - \$1,000
- Luray Park Association - \$5,000
- Town of Luray/Misc. events - \$10,000
- Page Co. Economy and Community Development - \$5,000

Total Allocation - \$668,770  
Remainder - \$31,230

(Clerks note: Supervisor Wiatrowski left the meeting at 9:07 p.m.)

**Motion:** Supervisor Foltz moved to approve the TOT funds, as presented. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None. Absent: Wiatrowski.

**Motion:** Supervisor Guzy moved to allocate \$5,000 from the Board Reserve to fund Shenandoah Valley Small Business Development Center for six months. Supervisor Foltz seconded and the motion carried by a vote of 5-0. Aye: Foltz, Pendley, Woodward, Guzy, Stroupe. Nay: None. Absent: Wiatrowski.

**Adjourn:** 10:12 p.m.

With no further business, Chairman Woodward adjourned the meeting.

  
Johnny Woodward, Chairman

  
Amity Moler, County Administrator